

**Manual 3- The Procedure followed in the decisions making process, including Channels of Supervision and accountability**

[Section 4(1)(b)(iii)]

The College functions under the general supervision and control of the Governing Body of the College, which is the Executive Authority of the College. Various decisions concerning the affairs of the College are taken by Staff Council/ Committees.

Decisions regarding admission of the students in the College are taken by the Admission Committee within the rules and procedures laid down by University of Delhi. Decisions in other student's related matters like extra-curricular activities, preparation of time table, allocation of extra curricular work to the teachers (not involving payment of remuneration) are taken by Staff Council, subject to the Act, Statutes and Ordinances of the University.

Decisions regarding procurement of stores for the College are taken by the Purchase Committee with the approval of the Governing Body of the College.

Decisions regarding recruitment/appointment of Teaching and Non-teaching staff is taken by the duly constituted Selection Committees and approved by the Governing Body of the College.